

## **Administration Process Meeting**

**9-11-24**

**Attendance: Kathryn Graham, Janet Smeltzer, Billy Robinette, Nakia Bailor**

Called to order at 16:30

- Pool has been winterized for the season, unable to paint at this time due to manpower required.
- Meter project and barriers discussed related to parts availability.
- Letters will go out with the next utility bill related to Fed/EPA lead service line inventory. Inventory due October 16<sup>th</sup>, 2024.
- Additional security system installed at Village Office
- WasteWater Plant- VFDs to be installed for better startup after electrical outages
- New feet being installed on water softener
- Hydrant parts ordered (new valve) for North Broad Street. J. Downard to assist.
- All hydrants have been flushed x2 in 2024.
- Fall Leaf pickup to being October

Adjourn 17:18