

**Record of Proceedings
Village of Bremen Council Meeting
December 12, 2016**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Sherman Prince, Dave Ray, Debbie Wolfe, Sue Henwood, and Toni Harper. The Clerk Treasurer Jennifer Storey, Village Administrator Jeff White Sheriff's Deputy Michael Busby were also in attendance; Council member Troy Tripp was absent.

Council President Ray requested that there be a meeting between himself, the Mayor or both, with Troy Tripp regarding his absenteeism.

Motion by Wolfe to approve the minutes, as amended, from the November 14, 2016 regular Council Meeting. Second Ray.

Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper, yea. Motion passed.

Guests and Residents:

None.

Sheriff's Report: (Deputy Busby)

Deputy Busby distributed his monthly report to Council. There were 27 calls for service; and no major incidents to report, although there is the typical rise in domestic disturbances which occurs around the holidays. Deputy Busby observed the Marietta and Broad St intersection and subsequent parking changes; he noticed no crowding and has taken no complaints. The Village Administrator had spoken with the administration for the elementary school and they had complained about people speeding on Angle Street. There was discussion of posting a sign that tells drivers how fast they are going.

Mayor's Report:

Attended Village committee meetings; conducted correspondence with the Township regarding ongoing issues; met with GGC regarding the Utility Right-of-Way project. The Mayor has held Monday morning meetings with employees, covering safety, hydrant flushing, and other topics.

The Mayor would like all Council members to submit a wish list of things they would like to see done in 2017. The Mayor asked about Board of Election certificates; he would like executive session at the end of the meeting to discuss personnel issues.

Clerk/Treasurer's Report:

The Clerk submitted a report to Council. Highlights of the report are as follows:

- Our current checking balance as of November 30, 2016 is \$440,273.35
 - October 31, 2016 was \$497,498.57
- Our fund balance as of November 14, 2016 is \$430,172.98
- We have spent 72.14 percent of our permanent appropriation budget for 2016.
- We have received 92.38 percent of our annual revenue budget for 2016.
- The Magic Number is 95.83%

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Has been working on project planning for the 2017 Permanent Budget
- Looking forward to finishing the brick work on Mulberry.
- Has entered into a contract with MT Technologies for office copiers.
- Working on the plan to move Crystal back into the Municipal Building.
- Demolition work on Superior Fibers continues.

Approval of Payment of Bills:

The Clerk distributed the Pay Authorization to Council. The question has been raised as to how many times per year we can waive the reading of the minutes; the Clerk-Treasurer will look into that. Harper moved to waive the reading of the Pay Authorization and pay the bills as written. Second Wolfe. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Old Business:

Discussion ensued regarding the new handbook and revisions in progress, especially the vacation policy and the instructional period. There was also a consensus that this would be passed by motion, not Ordinance.

New Business:

-The Village Administrator obtained tax exempt status for the new parcels of land the Village obtained for the water tower access.

-The Village Administrator presented the pay structure for the IGC electric billing. Harper moved that the Village adopt the 36 month plan; S Henwood seconded. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Rushcreek Township has rejected the Village's offer to purchase property surrounding the closed alley and the Mayor read the letter aloud. The Mayor asked Council for a vote on whether or not to charge Rushcreek Township for water, sewer and trash. Harper moved to charge Rushcreek Township for water, sewer and trash service. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Ordinances and Resolutions

Resolution 1126 New Service Contract with Rushville Final Reading

The Village Administrator added a section to provide a charge for the Bremen Utility Billing Clerk to handle Rushville's newsletter. Harper moved to pass the Resolution as amended; Ray second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Resolution 1128 Pursuing Line of Credit Final Reading

Ray moved to pass the Resolution; Wolfe second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Resolution 1132 Temporary Appropriations for 2017

Ray moved to waive three-reading requirement and pass the Resolution as an emergency; S Henwood second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Ray moved to pass the Resolution; Wolfe second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Ordinance 10-12-16 Water Rate Increase for 2017

Ray moved to pass the Ordinance; Prince second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Ordinance 11-13-16 Amend Tree Board Ordinance First Reading

Ordinance 12-14-16 Salary Increases for Employees First Reading

Around the Table:

Harper, Toni: Nothing
Henwood, Sue: Do we not discuss committee meetings? In the interest of time, Council only discusses issues that need to have actions or directions from Council.
Prince, Sherman: Nothing
Ray, David: There is a large pile of leaves on Fort St that he would like to see removed.
Tripp, Troy: Absent
Wolfe, Debbie: Nothing
White, Jeffrey: Looking for feedback on the broadband job opportunities; no action is taken at this time.
Mayor Henwood: Nothing
Storey, Jennifer: Nothing

Harper moved to go into Executive Session to discuss personnel matters; Ray second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed at 9:52pm.

Ray moved to come out of Executive Session; Wolfe second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed at 10:04pm.

Harper moved to resume the Salary of the Clerk-Treasurer to \$20,600.00 annually retroactive to September 12, 2016. The original intent of the reduction in salary was to make room in the budget for an assistant.

Harper moved to set Crystal Pritchard's hours to 40 hours per week. Ray second. Prince, yea; Ray, yea; Wolfe, yea; S Henwood, yea; Harper; yea. Motion passed.

Committee Reports:

Financial Process: This committee met on Wednesday, November 30, 2016 and minutes were submitted to council members by Council chair. This committee will meet in special session to discuss the 2017 budget on Wednesday, December 9, 2016, and in regular session on Wednesday, December 28 at 6:00 P.M. at the Village Offices.

Safety and Infrastructure Committee: This committee will not meet again until after the New Year.

Administrative Process: This committee will not meet again until after the New Year.

Recreation and Facilities Committee: This committee will not meet again until after the New Year.

Zoning, Property Maintenance & Planning: This committee will meet on Monday, December 19, 2016 starting at 6:30 P.M. at the Village Offices.

Design Review Board Committee: No meeting.

Motion to adjourn the meeting by Councilperson Ray at 10:12 P.M.

There will be a Special Meeting of Village Council on Wednesday, December 28, 2016 at 6:00pm to have a Second Reading of Ordinance 12-14-16.

The next regular council meeting will be Monday, January 9, 2017 at 7:00 P.M. at the Village Offices located at 9090 Marietta Road.



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Council President



Jennifer R. Storey
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