

**Record of Proceedings
Village of Bremen Council Meeting
December 11, 2017**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Sue Henwood, Liz Lehman, Sherman Prince, Dave Ray, Debbie Wolfe, and Toni Harper. The Clerk Treasurer Jennifer Storey, Village Administrator Jeff White, and Sheriff's Deputy Michael Busby were also in attendance.

Minutes of Previous Meetings: Wolfe moved to accept minutes for the November 11 regular meeting; Prince second. S. Henwood, yea; Lehman, yea; Prince, yea; Ray; yea; Wolfe, yea; Harper, yea; the motion passed.
Harper moved to accept the minutes from the December 5 special meeting; Wolfe second. S. Henwood, yea; Lehman, yea; Prince, yea; Ray; yea; Wolfe, yea; Harper, yea; the motion passed.

Guests and Residents:

Michael Darling, Rumpke He expressed concern that the company the Village awarded the Solid Waste contract to did not use the proper forms and asked that the Village rescind it and award the contract to Rumpke. The Mayor responded that he would consult the Village Solicitor in the matter and would contact him with an official response.

Dan Rutherford He wants the Village to set up a schedule for Park meetings.

David Foucart The Mayor said that he is not here tonight but his concerns have been addressed. This led to discussion regarding the various drainage issues in the Village, most have been resolved to the residents' satisfaction.

Sheriff's Deputy Report Deputy Busby gave his report to Council; there were 44 calls for service with no major incidents to report. He is working on speeders in the Village based on feedback from residents; Deputy Busby's Lt. has reviewed the contract with the Village and wants to assure us that Dep. Busby will be spending more time in the Village. The Safety and Infrastructure committee will be discussing the School Zone markings.

Mayor's Report:

Received a complaint regarding a lack of Port-A-Pot in the park. The Clerk indicated that there is a purchase order with enough money for two payments that is still active. In response to other complaints, the Christmas decorations will go up after leaf pick up is completed, and the trash on Main St has been emptied twice in the last week. Leaves have fallen late this year, but the street department has done an excellent job.

Clerk-Treasurer's Report:

The Clerk then submitted a report and read it to Council. Highlights of the report are as follows:

- Received 0 public records requests
- Attended the Year End training for UAN procedures on December 6
- Processed payroll for 11-20 and 12-4
- Our current checking balance as of December 11 is \$540,454.59
 - November 30, 2017 was \$522,197.18
- Our fund balance as of December 11, 2017 is \$537,875.79
- We have spent 63.35 percent of our permanent appropriation budget for 2017.
- We have received 89.88 percent of our annual revenue budget for 2017.
- The Magic Number is 94%
- The OWDA loans have thrown off our percentages this year on the revenue side because we do not receive the money up front, it is disbursed as the invoices come in. These are large expenses and the lack of activity has skewed our numbers for the year to the low side.
- The Clerk gave an explanation as to why certain purchase orders were not filled this month. Any goods/services that are to be received in 2018 should have purchase orders created in 2018 because it is not a 2017 expenditure.
- The Clerk is also asking that any Ordinances/Resolutions to be on the agenda be turned in one week before the Council meeting to give the Clerk time to review, format and print them for submission. It takes a lot of time, and if they all land on the desk the same day as the meeting they may not all make it onto the agenda.
- Wanted to know if can be re-tagged for lighting needs. The Clerk said that the money has already been receipted for the sign. If the lighting is for the sign, it's covered.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Represented the Village at various board meetings and Council meetings.
- Produced the newsletter
- Gathering estimates for the 2018 budget
- Conducted bid opening for the Solid Waste Contract.
- The various projects are progressing.
- Koppers Inc has been given permission to use the cinder parking lot along East Main while they do railroad maintenance work.

Approval of Payment of Bills

Council was given the opportunity to review the pay authorization and the Clerk-Treasurer answered questions regarding oddball items for the end of the year. The Council agreed that the Municipal Clerk's Association was a worthy expenditure. S. Henwood moved to approve the pay authorization, Lehman second. S. Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; the motion passed.

Old Business:

-Dave Ray discussed handbook revisions. The clothing allowance will be increased to 250.00 and to cover all outerwear instead of 'safety' outerwear; bereavement leave will be paid leave for all employees, three days for immediate family. The Village is unable to pay for Military Leave, but the job of any person who is deployed will be held. The Clerk reinforced the idea that if the employee wishes to use the Village account to purchase their clothing, they must do a purchase order request FIRST in order to hold the employees accountable for appropriate dollar amounts. Harper moved to approve the policy changes to the handbook as presented; Lehman second. S. Henwood, yea; Lehman, yea; Prince, yea; Ray; yea; Wolfe, yea; Harper, yea; the motion passed.

New Business:

-There was considerable discussion into how much to raise the Solid Waste rates for the residents, which is expected to be 12 per cent, and how to notify the residents.

- The Mayor distributed copies of the new agreement for an electricity supplier, which newly elected Councilman Todd Wesaw set up for the Village. It will extend our current contract another five years. The Solicitor explained that it is acceptable to allow this as long as he is not a sitting member of the legislature, which he will not be until January. Mr. Wesaw will be donating his commission back to the Village. Ray moved to approve the new contract; Prince seconds. S. Henwood, yea; Lehman, yea; Prince, yea; Ray; yea; Wolfe, yea; Harper, yea; the motion passed.

Ordinances and Resolutions

Resolution 1153

2018 Temporary Budget

Second Reading

Around the Table:

Harper, Toni:

The Park Ordinance will be up for a final reading everyone please read over it, with attention to Section 2B. The question arises as to whether the Village can levy fines against people who violate park rules. Deputy Busby says that as long as parking is appropriately marked, he can site for it. The Village may ask if the Zoning Inspector can issue citations, thereby keeping the money in the Village.

Wolfe, Debbie:

Wanted to know if we could use a resident who has a high water bill to clean the park bathrooms. All options will be considered.

Sue Henwood:

The Village is lucky to have the employees that we do.

Ray, David:

Nothing

Lehman, Liz:

Apologizes for missing meetings; she now has a new babysitter. What about the third person for the street department for 2018? It seems likely that we won't have the money for it.

Prince, Sherman:

Nothing

White, Jeffrey:

Nothing

Mayor Henwood:

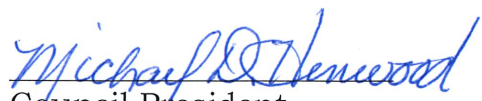
Handed out copies of election certificates for newly elected officials.

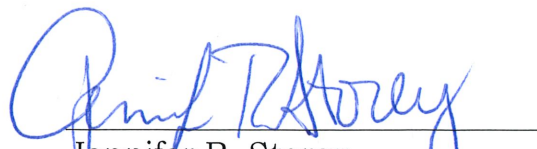
Storey, Jennifer:

Please sign Christmas cards for employees.

Motion to adjourn the meeting by Councilperson Debbie Wolfe at 8:20 P.M.

The next regular council meeting will be Monday, January 8, 2018 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.


Council President


Jennifer R. Storey
Clerk-Treasurer