

**Record of Proceedings**  
**Village of Bremen Council Meeting**  
**August 13, 2018 – 7:00 p.m.**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 p.m. The council, residents and visitors stood and recited the Pledge of Allegiance. Since the Clerk-Treasurer was absent from the meeting, Council decided that Sue Henwood would take the minutes of the meeting. Members present were Sherman Prince, Scott Snider, Debbie Wolfe and Sue Henwood. Toni Harper and Todd Wesaw were absent. Village Administrator Jeff White and our new Sheriff's Lieutenant Churchill and Deputy Christy Peck were also in attendance.

**Guests and Residents:**

Don Spangler: Don has requested copies of various public records and has not received them from the Clerk Treasurer. He suggested that this position to be changed to fiscal officer. The speed limit signs on Angle Street need to be fixed before school starts on August 16, 2018. People are speeding in this area and would like for the new Deputy to police this area. Two more signs posting speed as well as a monitoring device regarding speed on Angle Street needs to be installed. People are going the wrong way on Strayer Avenue.

Earl Lehman: Earl spoke for Alan and Maris Mahler regarding a tree in front of their home at 316 Highland Boulevard and dead limbs in it. This ash tree is located in the dogwalk. Scott will take this to the Tree Board about removal. He then showed pictures of the condition of the park at the end of Highland Boulevard/Fort Street. Sue informed him that she would be taking care of the mowing/trimming the next day. The seat is cracked on the Massey Ferguson mower and needs to be fixed. This will be taken care of in the near future.

**Approval of Minutes**

Jeff suggested that we talk with David Foltz about selling the bleachers at Howell Park at his auction in September. A call will be made to Lancaster Parks to see how they are able to keep theirs as they are similar to ours. Sherman Prince moved to pass the minutes from the July 09, 2018 regular Council meeting, second from Wolfe. A vote of yeas came from Debbie Wolfe, Sue Henwood, Sherman Prince and Scott Snider. Motion passed.

A motion from Debbie Wolfe, second from Scott Snider to pass minutes of the Special Council meeting on July 27, 2018. A vote of yeas came from Debbie Wolfe, Sue Henwood, Sherman Prince and Scott Snider. Motion passed.

**Sheriff's Report: Lieutenant Churchill**

Deputy Busby is now working with Bloom Carroll Schools as their resource officer. Deputy Christy Peck will replace him for the Bremen area. She has been with the Sheriff's department since 2009. She went over the monthly report with Council.

**Mayor's Report:**

Report from Tracy Shahan (see attached) from the Save the Bremen Pool Committee. She was not able to attend. Reported on meeting with County Budget Commission. Read amount approved for Local Government Fund and real Estate Taxes.

**Clerk/Treasurer's Report:**

- \*Prepared reports and attended Finance Committee meeting 7-25-28.
- \*Prepared and distributed payroll for 7-20 and 8-3.
- \*Prepared the following for council:
  - Copies of minutes from the 7-9 and 7-27 meeting
  - Ordinance and Resolutions for passage
  - Status Reports
  - Completed clerks report

**Village Administrator's Report:**

Attended and participated at meetings of the Village:

- \*Tree Board (7/18/18)
- \*Safety and Infrastructure (7/25/18)
- \*Financial Process Committee (7/25/18)
- \*Administrative Process Committee (7/26/18)
- \*Public Hearing and Special Council meeting regarding 2019 budget (7/27/18)
- \*Planning and Zoning Commission (8/6/18)
- \*Recreation and Facilities Committee (8/7/18)

Represented the Village at the following meetings:

- \*Bremen Area Chamber of Commerce (7/26/18)
- \*Fairfield County Tax Budget Hearing (8/06/18)

Produced and issued the august edition of *The Village Voice* newsletter.

We are accepting applications for the Casual Laborer job classification. The purpose of this is to develop a pool of candidate should the need arise from time to time for the Village to hire a temporary worker.

Our contractor for the water treatment plant filter rehabilitation project reports that they will commence site work tomorrow. The project will cause disturbances to equipment and piping at the water plant. As such, village water customers may see discolored water at various times during the construction process. We anticipate construction to be finished by the end of September. Throughout this project, that water will still be treated and be safe for consumption.

Bill Montgomery has surpassed the goal for the village-wide-door-to-door income survey. To have a statistically valid sample, we needed at least 247 households to participate in the survey. To date, Bill has collected 359 completed surveys which is 112 more than the minimum. Next, I will arrange to submit the surveys to the county and state agencies that will comply and analyze the data to determine Bremen's eligibility for certain state and federal funding programs for infrastructure projects. In conducting the survey, Bill often had to make multiple visits to certain addresses trying to find the residents at home. To obtain those 359 completed surveys, Bill made 789 total contacts or attempted contacts.

The bid opening for the Dowling Park improvement project was held on August 8. Trimble Brick, LLC, based in Glouster, Ohio, submitted the only bid we received. The bid price is \$54,894.00. A resolution has been prepared for Council's action tonight, for accepting the bid and awarding the contract.

**Approval of Payment of Bills:**

After discussing the bills a motion from Debbie Wolfe and second from Sherman Prince to pass Pay Ordinance took place. A vote of yeas from Debbie Wolfe, Scott Snider, Sherman Prince and Sue Henwood. Motion passed.

**Old Business:**

Mary Hoffman brought Council up to date on the progress of Dowling Park. Five bidders picked up bid documents, but Trimble Brick was the only one to submit for pavers. Representatives from Trimble Brick were here and introduced themselves and discussed the project.

Debbie Wolfe spoke of the South Central Power grant and the importance to finish it. She called South Central Power and they said as of now we were OK. The cost of \$2,700.00 for a playground inspector was discussed.

**Ordinances and Resolutions:**

Ordinance 6-12-18 Amend Zoning Ordinance – third reading  
Tabled until September meeting

Ordinance 8-13-18 Approve the Administrator to Live Outside the Village of Bremen  
Emergency Vote:

Motion by: Debbie Wolfe  
Second by: Sherman Prince                      Vote: Yeas 4 Nays 0  
Yeas: Debbie Wolfe, Sherman Prince, Scott Snider, Sue Henwood

Motion to Pass:  
Motion by: Debbie Wolfe  
Second by: Scott Snider                      Vote: Yeas 4 Nays 0  
Yeas: Debbie Wolfe, Sherman Prince, Scott Snider, Sue Henwood

Resolution 1166 Approve a Third Amended Annual Appropriations for the Village of Bremen  
Emergency Vote:

Motion by: Debbie Wolfe

Second by: Sherman Prince Vote: Yeas 4 Nays 0

Yeas: Debbie Wolfe, Sherman Prince, Scott Snider, Sue Henwood

Motion to Pass:

Motion by: Debbie Wolfe

Second by: Sherman Prince Vote: Yeas 4 Nays 0

Yeas: Debbie Wolfe, Sherman Prince, Scott Snider, Sue Henwood

Resolution 1167 A Resolution to Accept Bid from Trimble Brick for Dowling Park  
Emergency Vote:

Motion by: Debbie Wolfe

Second by: Scott Snider Vote: Yeas 4 Nays 0

Yeas: Debbie Wolfe, Sherman Prince, Scott Snider, Sue Henwood

Motion to Pass:

Motion by; Debbie Wolfe

Second by; Sherman Prince Vote: Yeas 4 Nays 0

Yeas: Debbie Wolfe, Sherman Prince, Scott Snider, Sue Henwood

**Around the Table:**

Debbie Wolfe: The Shackelford trash bins have been removed from the shelterhouse. Questioned the draft for any events held in the Village. Jeff will check with smaller villages and see what their criteria is.

Scott Snider: Nothing

Sherman Prince: Nothing

Sue Henwood: Nothing

Jeff White: A Variance Hearing will be held on August 23, 2018 for Charles Angle, 424 Purvis Avenue – reason: lot coverage more than 30%. A Variance Hearing was held August 16, 2018 for Mary Downard, 414 Highland Boulevard – reason: barn/garage too high for district.

Adjourn: 8:00 p.m. by Debbie Wolfe

Minutes by: Sue Henwood

