

**Record of Proceedings
Village of Bremen Council Meeting
August 11, 2016**

The Council of the Village of Bremen was called to order in regular session by Council President Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Mike Henwood, Sherman Prince, Dave Ray, Troy Tripp, and Debbie Wolfe. Toni Harper had an excused absence. Clerk-Treasurer, Kelley Tripp and the Village Administrator, Jeff White were also in attendance.

Motion by Wolfe to approve the minutes from the July 11, 2016 regular Council Meeting as written. Second Prince.

Henwood, yea; Prince, yea; Ray, yea; Tripp, yea; Wolfe, yea. Motion passed.

Motion by Ray to approve the minutes from July 14, 2016 Special Meeting as written. Second Wolfe.

Henwood, yea; Prince, yea; Ray, yea; Tripp, yea; Wolfe, yea. Motion passed.

Guests and Residents:

None

Mayor's Report: (Council Pres Mike Henwood)

-Lee Sparks is going to be appointed to the Zoning Board.

-Certified Public Records Training will be on September 23, 2016, there will be an ethics training to follow. This will count toward the requirements of elected officials.

-Policy change in regards to payroll distribution was read and discussed.

Ray moves for the Village to adopt this policy as presented, and for all Village employees to be notified; Wolfe Second.

Henwood, yea; Prince, yea; Ray, yea; Tripp, yea; Wolfe, yea. Motion passed.

-Ordinance for Certification of Village Employees First Reading.

Dave Ray indicates certification should not be above and beyond the requirements for the position.

-GGC preparing bids for Water Well work.

-Henwood and White tried to attend Rushville's Council meeting however the meeting was canceled for lack of quorum. Discussion ensued regarding how the Village of Bremen charges Rushville for water.

Sheriff's Report: (Deputy Busby)

Deputy Busby distributed his monthly report to members of Council:

- There were 60 calls for service in July with no major incidents to report.
- The Detective Bureau is still working on the thefts case in the Village, and they are making headway. Wolfe asked for more information regarding the prosecution of these juveniles.

Clerk/Treasurer's Report: (Kelley Tripp)

The Clerk submitted a report to Council. Highlights of the report are as follows:

Jennifer has been taking care of the majority of the billing issues and day-to-day items that come in. She has also been doing payroll and has covered withholdings as well. The last

major item on the list for her is the monthly bank reconciliation. Kelley's day of resignation will be August 31, 2016.

- Our current checking balance as of July 31, 2016 is \$507,302.12
 - June 30, 2016 was \$496,472.41
- Our fund balance as of August 11, 2016: (read report to council).
- We have spent 46.620 percent of our permanent appropriation budget for 2016.
- We have received 62.518 percent of our annual revenue budget for 2016.

Discussion ensued regarding the necessity of bidding for the paving work the Village has planned. The Safety and Infrastructure committee will look at this more closely at their meeting on Wednesday.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Attended meetings of the Villages standing committees and represented the Village at several County boards;
- Produced and issued the newsletter, *The Village Voice*, for the public;
- The Village will participate in Community Care Day in September;
- Met with contractors for various projects;
- The pool has closed for the year, and we are grateful to Roseann for all her efforts;
- Continued to gather quotes and develop specifications for various projects;
- James Davis is on Military Leave;
- Crystal Pritchard's has received a pay increase;
- The women's restroom in the park was vandalized with maple syrup and grape jelly; Jill Stebleton is reviewing video coverage to try to determine the perpetrator.
- The contract between Bremen and Rushville for Utility Billing expires this year and will need to be re-negotiated.
- GGC will submit this month their plans for the Water Well.

Approval of Payment of Bills:

Motion by Tripp to waive the reading of the pay authorization; second Wolfe. Henwood, yea; Prince, yea; Ray, yea; Tripp, yea; Wolfe, yea. Motion passed.
Motion by Tripp to pay the bills; Wolfe Second.
Henwood, yea; Prince, yea; Ray, yea; Tripp, yea; Wolfe, yea. Motion passed.

Committee Reports:

Financial Process: This committee met on Wednesday, July 27, 2016 and minutes were submitted to council members by Council chair Mike Henwood. This committee will meet on Wednesday, August 31, 2016 at 6:00 P.M. at the Village Offices.

Safety and Infrastructure Committee: This committee will meet on Wednesday, August 17, 2016 at 6:00 P.M. at the Village Offices.

Administrative Process: This committee met on Thursday, August 4, 2016 and chair Dave Ray has submitted his minutes to Council. This committee will meet on Thursday, October 6, 2016 at 7:00 P.M. at the Village Offices.

Recreation and Facilities Committee: This committee met on August 2, 2016, and chair Debbie Wolfe has submitted her minutes to Council. This committee will meet on Tuesday, October 4, 2016 at 12:00 P.M. at the Village Offices.

Zoning, Property Maintenance & Planning: This committee met on Monday, July 20, 2016 and the minutes were submitted to council members. This committee will meet on Monday, August 15, 2016 starting at 6:30 P.M. at the Village Offices.

Design Review Board Committee: no meeting

Old Business:

We are still hoping to hear from Bruce Elliot regarding someone to paint our soccer fields. GGC has two more proposals for us; however both are being tabled until next year so funding can be further determined.

New Business:

Debbie says that we need to look at the water valve in the park; it is very difficult to handle. Jeff has placed a purchase order request for a new one. There is a large chunk of curb in front of the Presbyterian Church on Purvis that has been damaged and is causing a safety hazard for passers-by.

The marble benches don't fit in with the park, and would like to see them sold or donated. A few will be utilized in places, and the others will be gotten rid of. The 'R2D2's in the park should be recycled. The metal posts sticking up in the ground are a safety issue. Other mowing issues were discussed. The Village needs to clean up the brush pile down by the sewer plant.


Tripp motioned to approve minutes from August 1, 2016 Special Meeting; Prince Second. Henwood, yea; Prince, yea; Ray, yea; Tripp, yea; Wolfe, yea. Motion passed.

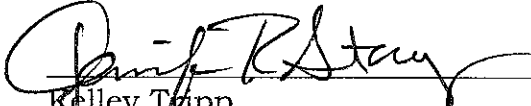
Around the Table:

Harper, Toni:	
Henwood, Mike:	Nothing
Prince, Sherman:	Nothing
Ray, David:	Nothing
Tripp, Troy:	There will be a Tree Board meeting this Saturday, August 13th at 9am; Boy Scouts will be camping in the park on Friday, August 26 th and will have a Flag Retirement Ceremony at 8:00 that evening.
Wolfe, Debbie	The car show is going to be Sunday, August 14 th in the park.
White, Jeffrey:	Nothing
Mayor Moyer:	Nothing
Tripp, Kelley:	Nothing

Motion to adjourn the meeting by Councilperson Wolfe; Second Prince at 8:20 P.M.

The next regular council meeting will be Monday, September 12, 2016 at 7:00 P.M. at the Village Offices located at 9090 Marietta Road.


Mike Henwood
Council President


Kelley Tapp
Clerk/Treasurer