

**Record of Proceedings  
Village of Bremen Council Meeting  
July 10, 2017**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Sherman Prince, Dave Ray, Debbie Wolfe, Toni Harper, Sue Henwood, and Liz Lehman. The Clerk Treasurer Jennifer Storey, Village Administrator Jeff White and Sheriff's Deputy Michael Busby were also in attendance.

**Minutes of Previous Meetings:**

Prince moved to approve the June 12, 2017 minutes; Wolfe second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

The minutes to the June 30, 2017 special meeting were read aloud and discussed. Harper moved to accept the minutes to the June 30, 2017 meeting as amended; Wolfe second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

**Guests and Residents:**

**Dan Rutherford** reported his work on a fundraiser; he wanted the Village to give him money to compensate his expenses if he has to move this event to another venue. There was extensive discussion regarding how exactly this event will be set up and how it will be policed and insured. Council agreed that the voted was taken in Mr. Rutherford's favor and the insurance has been worked out with Rinehart Danner.

**Tad Moyer** spoke regarding the upkeep of the streets, the park, the pool and weed-eating.

**Mrs. Schick** expressed complaints regarding drainage on Fort St; there is a need for street signs to be replaced. She wants to know if the Village has a responsibility to help homeowners evict residents of drug houses. The Mayor explained the zoning issues the Village is responsible for, and Liz Lehman expressed her willingness to work on a Neighborhood Watch program. Deputy Busby reiterated the need for residents to report suspicious activity, as there is nothing he can do about unreported events.

**Val Martindale** expressed her intention to attend the Pool Committee meetings.

**Sheriff's Report: (Deputy Busby)**

Deputy Busby distributed his monthly report to Council. There were 58 calls for service. There was a car fire on Ford Street, which the Bremen-Rushcreek Fire Department classified as suspicious; it has been turned over to the Ohio State Marshall for investigation. There were no other major incidents to report. There have been only two juvenile reports for the month. The shooting that occurred in the Village is an open investigation and cannot comment on it. The Clerk reported that there is a Little Tyke's basketball hoop on the state route; can the Deputy talk to them about that? He can.

**Mayor's Report:**

The Mayor has attended committee meetings and conducted Monday morning employee meetings. Ron, the Mayor and Jeff are working on the schedule for the water hydrants to be flushed village-wide in August. There was a request by a resident for stop signs to be re-

established on both sides of the railroad tracks at the intersection of Carter and Mulberry Streets. It was decided that this is a safety issue that cannot wait for committee.

Harper moved to waive the three-reading requirement to an ordinance to re-install stop signs at Carter Street on both sides of the railroad tracks, and pass it as an emergency, Lehman second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed. Harper moved to pass the Ordinance; Lehman second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed. This ordinance has not been presented to Council or the Clerk-Treasurer for inspection, and board members do not know if the old ordinance is in effect or not. If the old ordinance is still good, this ordinance can be rescinded.

The Mayor read the park ordinance (2-3-1992) to Council and asked the Parks and Recreation to re-write it to reflect what they want the policy to be regarding visitors driving through the park, then present it to Council for a vote. Sue Henwood remarked that there was a fence around the park areas to prevent unauthorized driving, but it was taken down due to storm damage. Driving through the park is getting out of hand, and driving on the walking path is unsafe.

Dave Meyers from Rushcreek Township visited the Mayor and Village Administrator to ask for a ten-day extension on the deadline for payment of their delinquent Tap Fee in order to give the board more time to discuss and vote on the payment. Sue Henwood moved to grant the township the extension they have requested; Prince second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

There was a handout given to council members to grant Chance Spencer and Crystal Pritchard 40 hours of vacation leave. The Clerk-Treasurer explained that the handbook that was in effect at year's end only granted them one week of vacation, and the new handbook passed in March only granted vacation in January. Harper indicated that it was the intent of Council to make the leave balances policies retroactive to the first of the year. Ray moved to grant Chance Spencer and Crystal Pritchard 40 more hours of vacation leave and make the handbook leave policies retroactive to the first of the year; Lehman second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

### **Clerk/Treasurer's Report:**

The Clerk submitted a report and read it to Council. Highlights of the report are as follows: The Clerk has been working on ways to pressure Frontier to take care of the severely damaged phone pole behind the Faith Apostolic Tabernacle, including calling PUCO and Ohio legislative representative Timothy Schaffer; but there has been no feedback, no updates, and no work progress made. The Clerk has also received the \$75,000 grant from the Ohio EPA for the new Water Well.

- Our current checking balance as of July 10 is \$481,004.77 (The \$75,000 is still pending)
  - June 30, 2017 was \$486,005.22
- Our fund balance as of July 10, 2017 is \$556,599.39
- We have spent 33.42 percent of our permanent appropriation budget for 2017.
- We have received 57.36 percent of our annual revenue budget for 2017.
- The Magic Number is 52%

The Clerk reminded Council that the coming pay period will be a bye week for elected officials. There are more documents the Clerk needs to give to Balestra before the audit can be finished; Sue Henwood requests that there be a post-audit meeting here at the Village office. The Clerk indicates that this may depend on what the contract signed by the Village and Balestra. The Clerk thinks that the State may come to the Village for a full audit simply because she is a new clerk.

The clerk wishes Council to move to executive session to discuss taxation issues particular to one tax-payer which includes protected information. They Mayor indicated this will happen toward the end of the meeting.

### **Administrator's Report:**

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Represented the Village at various board meetings and Council meetings.
- Produced the newsletter
- Justin Bell-Sharp was hired on June 14<sup>th</sup> as a Street Dept Casual Laborer at 12.75/hr
- James will be on Military Leave from July 11-28
- All three depts. are working collaboratively on storm drains and other projects
- A representative from Tonka is inspecting the water plant's equipment today and will be giving recommendations.
- Water Well and Water Plant improvement funding applications have been submitted to OWDA
- SRTS is progressing on schedule.
- Jeff submitted an application to the Ohio EPA for an assessment of the property on 102/104 S. Broad St.

### **Approval of Payment of Bills**

Pay Authorization was read aloud. Ray moved to pass the pay authorization; Sue Henwood seconded. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

### **Old Business:**

-Three revisions to the handbook were distributed to Council. Ray moved to pass these revisions; Sue Henwood second. Prince, yea; Ray, yea; Wolfe, yea; Harper, abstained; Sue Henwood, yea; Lehman, yea; the motion passed.

-Debbie Wolfe asked about Brad Gothard's dismissal and whether we would be paying unemployment; the Mayor explained he was terminated with cause.

-Has the claim for storm damages been turned in to the insurance company yet? Jeff is placing the purchase order for dugout repair before that happens.

-Safety and Infrastructure asked the Worthington folks to speak about their crosswalk project. They want to take out all the trees in the dogwalk; they will be incurring all costs. The Mayor will send a letter to Worthington expressing Council's support and approval. Harper moves to grant approval for this project; Lehman second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

-SRTS moved fencing; did they need permits for this? No, they didn't erect a new one, they just moved it. Sue Henwood will consult John Bowman regarding this issue.

**New Business:**

- The faucet in the park needs fixed; Jeff would like to fix the one in the back first, then the drinking fountain.
- Liz Lehman is donating all of her old pavers to the park, the backhoe can be brought up to move those when James comes back.

**Ordinances and Resolutions**

<b>Resolution 1144</b>	<b>2018 Tax Budget</b>	<b>Pass As Emergency</b>
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Ray moved to waive the three-reading requirement and pass the Resolution as an emergency; Sue Henwood second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed. Ray moved to pass Resolution 1144; Prince second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

There will be a special meeting on 7-26-2017 immediately following the Financial Process meeting to pass an amended budget; Sue Henwood will have also have an Ordinance regarding Revised Tap Fees to pass.

The Safety and Infrastructure has made recommendations regarding the Marietta St parking Ordinance, so this will be given a third reading at the special meeting and letters will be sent to affected residents.

**Around the Table:**

- |                   |                                                                                                                                                                                                                     |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Harper, Toni:     | Nothing                                                                                                                                                                                                             |
| Wolfe, Debbie:    | Nothing                                                                                                                                                                                                             |
| Sue Henwood:      | Nothing                                                                                                                                                                                                             |
| Ray, David:       | Did Debbie get any slate? No, another resident took all of it. Is the street damage to Oak Street being taken care of yet? The Mayor will have Chance take care of it and resolve the other issues around it later. |
| Lehman, Liz:      | There is an old website for the Village on the internet; she would like to see that taken down and our current website updated.                                                                                     |
| Prince, Sherman:  | Nothing                                                                                                                                                                                                             |
| White, Jeffrey:   | Nothing                                                                                                                                                                                                             |
| Mayor Henwood:    | Nothing                                                                                                                                                                                                             |
| Storey, Jennifer: | Nothing                                                                                                                                                                                                             |

At 9:37pm, Sue Henwood made the motion to move Council into Executive Session to discuss issues of taxation with protected information regarding a specific taxpayer; Prince second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

At 9:50pm, Prince moved to bring Council out of Executive Session, Lehman second. Prince, yea; Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; the motion passed.

**Committee Reports:**

**Financial Process:** This committee met on Wednesday, June 28th, 2017 and minutes were submitted to council members by Council chair. This committee will meet again on Wednesday, July 26th at 6 pm at the Village Office.

**Safety and Infrastructure Committee:** This committee met again on Wednesday, June 21<sup>st</sup> and Wednesday, August 16th will meet again on at 6 pm here at the Village office.

**Administrative Process:** This committee will meet again on Thursday, October 5th at 7pm at the Village office.

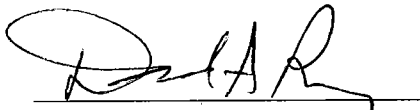
**Recreation and Facilities Committee:** This committee will meet on Wednesday October 3rd at noon at 6pm at the Village office.

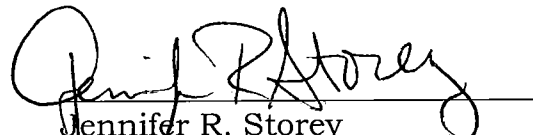
**Zoning, Property Maintenance & Planning:** This committee met on Monday, August 2nd, and will meet again on Wednesday, September 6th at 6:30pm at the Village Office.

**Design Review Board Committee:** No meeting.

Motion to adjourn the meeting by Councilperson Dave Ray at 9:51 P.M.

The next regular council meeting will be Monday, August 14, 2017 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.

  
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David Ray  
Council President

  
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Jennifer R. Storey  
Clerk-Treasurer