

**Record of Proceedings  
Village of Bremen Council Meeting  
June 12, 2017**

The Council of the Village of Bremen was called to order in regular session by Council President Dave Ray at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Dave Ray, Debbie Wolfe, Toni Harper, Sue Henwood, Liz Lehman, and Sherman Prince. The Clerk Treasurer Jennifer Storey, Village Administrator Jeff White and Sheriff's Deputy Michael Busby were also in attendance.

Proclamations honoring Ed Hammond and Byron Bowersox were read in full. Sue Henwood moved that both Proclamations be passed for both Mr. Hammond and Mr. Bowersox; Ray second. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed. Gifts were presented to the gentlemen with thanks from everyone and well-wishes for their retirements.

**Minutes of Previous Meetings:**

Prince moved to approve the May 8, 2017 minutes; Lehman second. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

**Guests and Residents:**

**Maris Mahler** expressed that she was not made aware of the situation with the swimming pool. She does not understand why the pool was not opened, and is confused regarding fees on the water bill. She would like to know what the Village's plans are for the pool next year. Extensive discussion ensued.

**Dan Rutherford** reported his work on a fundraiser; it will be on September 2<sup>nd</sup>. He would like to be on the Village's insurance for this event, Jennifer will call the insurance company for more information.

**Earl Lehman** reports that his neighbor's vehicle is parked next to his house and has not moved for nearly a year. He would like to know why the Village ordinances are not being followed. There was discussion regarding how strict the Village would want the Deputy to be regarding parking violations. Deputy Busby indicated that he needs a marking stick to mark vehicles to show they have not moved. The Sheriff's department does not supply these, and Harper suggested the Village buy one for him. A village ordinance must have an ORC equivalent in order to be enforced in court.

**Sheriff's Report: (Deputy Busby)**

Deputy Busby distributed his monthly report to Council. There were 44 calls for service. On May 19<sup>th</sup> a storm came through the Village, damaging trees and closing intersections along Walnut; there was some minor property damage. There were no other major incidents to report.

**Mayor's Report:**

The Mayor has no report at this time.

**Clerk/Treasurer's Report:**

The Clerk submitted a report and read it to Council. Highlights of the report are as follows:

The Clerk transferred \$25,000 from the General Fund into the Street Fund to supplement the Fund Balance, which had dropped below \$5,000.

- Our current checking balance as of June 12 is \$510,276.19
  - May 31, 2017 was \$487,081.32
- Our fund balance as of June 12, 2017 is \$505,131.74
- We have spent 27.80 percent of our permanent appropriation budget for 2017.
- We have received 45.47 percent of our annual revenue budget for 2017.
- The Magic Number is 47%

The Water Fund will drop to below \$30,000 after the bills are paid this month, and recommends that expenses in that fund be minimal in anticipation of various projects. Possible income from a levy for the Pool was discussed.

A payment for John Freeland was discussed, and the Clerk asked for a motion by Council to verify this payment. Motion by Sue Henwood to approve the payment; Lehman second. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

The Township responded to the Village of Bremen's bill regarding the Water Tap fee; they indicated that the bill has been forwarded to the County Prosecutor.

#### **Administrator's Report:**

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Represented the Village at various board meetings and Council meetings.
- Produced the newsletter
- Brad Gothard no longer works for the Village; he will begin looking for a replacement immediately.
- Construction will begin this week on the Safe Routes to School project.
- Current costs for repair and removal of storm damage is being tracked for submission to the insurance company for reimbursement.
- Jeff purchased a new Scag mower with trailer, and was able to trade in two inoperable mowers.

**Michael Carder (GGC)** Jamison Drilling was the low bidder for the Water Well at \$95,000 out of 4 bidders. It has been determined that the EPA will be giving the Village \$75,000 and the construction loan is being worked on now. Because we have a credit history with OWDA, we may receive a discount on our rates. Mr. Carder presented an agreement for the Utility Right-of-Way project. There is also an agreement presented to Council for a Design loan for the Clear-well and Water Filter project. GGC called the EPA and asked for a grace period in regards to any fines or other actions for our manganese levels. Mr. Carder gave Council members who had not been involved in previous discussions basic information about the Right-of-Way project. Discussion ensued regarding up-front costs and timelines. Dave Ray moved that the Village of Bremen enter into the Right-of-Way agreement with GGC; Prince second. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

**Ordinance 5-13-17      Water Well Loan Agreement      Pass As Emergency**

Ray moved to waive the three-reading requirement and pass the Ordinance as an emergency, Prince seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed. Ray moved to pass Ordinance 5-13-17; Harper seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

**Ordinance 5-14-17      Water Plant Filter Loan Agreement      Pass As Emergency**

Ray moved to waive the three-reading requirement and pass the Ordinance as an emergency, Wolfe seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed. Ray moved to pass Ordinance 5-14-17; Sue Henwood seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

**Approval of Payment of Bills**

The Clerk commented that Waste Management is not being paid until more work is done regarding the breakout of where the toters and dumpsters are in the village and if we are being billed correctly. Ray moved to waive the reading of the bills and pass as presented; Harper seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

**Old Business:**

- Debbie Wolfe wished that we could have gotten slate from the sidewalk project.
- Sue Henwood asked if there was a plaque ordered for Jean Doan? The Clerk has not seen an invoice or a purchase order request. The Clerk indicated that Logan Monuments took an inordinate amount of time to fulfill orders for the Village in the past. Sue indicated she would order it if someone would tell her what they would like it to say. Discussion ensued.

**New Business:**

- Resident Sue Schmidt spoke with the approval of the Mayor. She said that she had looked into a cheap transportation option to take Village residents to another public pool at no charge to them other than the regular entrance fees. Discussion ensued regarding the level of involvement the Village should have, and it was decided that the issue can be revisited when there is more information available.
- Handbook revisions were presented.
- Vacation leave was discussed.
- Tree complaint from a resident. A large maple on Mulberry is dropping debris and is dying in places; it needs trimming. The resident has contacted an attorney who indicated that if Council has been notified and does nothing, the Village is liable for any damage it causes. After some discussion, it was decided that Jeff would obtain quotes for complete removal vs. dead removal.
- Ohio EPA can come and evaluate the former Eagle's building for the possibility of assistance in removing an old gas tank under the building. This evaluation would be free to the Village.
- Jeff will be signing the agreement to receive money from the Ohio EPA for the Water Well; and there needs to be vote regarding the low bid award. Ray moved to follow the recommendation by GGC to accept Jamison Drilling as the lowest and best bid for the Water Well project; Wolfe seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

## Ordinances and Resolutions

### **Ordinance 3-10-17      Amend 10-16-98 Variance Hearings      Final Reading**

Wolfe moved to pass Ordinance 3-10-17; Prince seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

### **Ordinance 3-12-17      Amend 5-08-15 Build/Compliance Fees      Final Reading**

Ray moved to pass Ordinance 3-12-17; Lehman seconded. Ray, yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed.

### **Around the Table:**

Harper, Toni: A recommendation regarding the Marietta St parking issue will be made at the next Safety and Infrastructure meeting. Letters will be sent to residents again for notification.

Wolfe, Debbie: Suggested that James has a significant amount of equipment knowledge and has been carrying most of the work as of late; he has done a great job.

Harper, Toni: There is an RV parked behind a house on Broad St jutting into an alley; the Mayor will take it to Deputy Busby.

Ray, David: None

Lehman, Liz: Wanted to point out that the decision to close the pool for the year wasn't actually brought to Council. The Mayor indicated that at the May meeting Council was told the decision would be made within two weeks.

Prince, Sherman: Nothing

White, Jeffrey: Nothing

Mayor Henwood: Nothing

Storey, Jennifer: Wanted to let everyone know that the Board of Elections has finally sent everyone's official certificates. She also said that although she does not drive her truck often, it is occasionally moved to comply with Village Ordinances.

### **Committee Reports:**

**Financial Process:** This committee met on Wednesday, May 31st, 2017 and minutes were submitted to council members by Council chair. This committee will meet again on Wednesday, June 28th at 6 pm at the Village Office.

**Safety and Infrastructure Committee:** This committee will meet again on Wednesday, June 21st at 6 pm here at the Village office.

**Administrative Process:** This committee met on Thursday, June 1 and will meet again on Thursday, August 3rd at 7pm at the Village office.

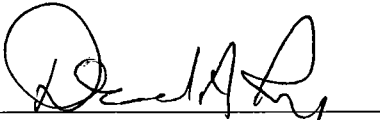
**Recreation and Facilities Committee:** This committee met on Wednesday June 7th at noon and will meet again on Tuesday, August 1st at 6pm at the Village office.

**Zoning, Property Maintenance & Planning:** This committee met on Monday, June 5th, and will meet again on Monday, July 3rd at 6:30pm at the Village Office.

**Design Review Board Committee:** No meeting.

Motion to adjourn the meeting by Councilperson Dave Ray at 10:45 P.M.

The next regular council meeting will be Monday, July 10, 2017 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.



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David Ray  
Council President



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Jennifer R. Storey  
Clerk-Treasurer