

**Record of Proceedings
Village of Bremen Council Meeting
April 10, 2017**

The Council of the Village of Bremen was called to order in regular session by Council President Dave Ray at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Toni Harper, Sue Henwood, Liz Lehman, Sherman Prince, Dave Ray, and Debbie Wolfe. The Clerk Treasurer Jennifer Storey, Village Administrator Jeff White and Sheriff's Deputy Michael Busby were also in attendance; the Mayor had an excused absence.

Minutes of Previous Meetings:

The minutes for the March 13 meeting were discussed and corrections made. Prince motion to approve the March 13, 2017 minutes as corrected; Wolfe second. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Guests and Residents:

Karen Wolfe and Bob Jones In regards to the proposed parking ordinance. Mr. Jones wishes for Ms. Wolfe to speak on his behalf. Ms. Wolfe said that she also speaks for Joyce and Dale and her father. Many residents living on this stretch of Marietta are elderly, and she believes this ordinance will create a hardship on them, and that drivers will be speeding and ignoring stop signs. She is concerned about safety issues for pedestrians. She also pointed out that the group home across the street and church-goers will take up all the available parking if this ordinance passes. She said she did not want the ordinance to pass and that she wanted Council to create hours to account for Sunday services. Mr. Jones told Council that Lancaster Transit blocks a significant portion of the street because trailers that park there make it difficult for the bus to park safely. Also, school buses have difficulties there.

Ms. Wolfe would like to see the crosswalks repainted at the Marietta/School intersection. There was significant discussion between the Council members and residents, and the Council President indicated that there will be more time at a later date for more discussion before the final vote next month.

Sheriff's Report: (Deputy Busby)

Deputy Busby distributed his monthly report to Council. There were 45 calls for service with no major incidents. There has been no further information available regarding the 'suspicious house.' The Clerk-Treasurer asked if the Deputy knew anything about the 569-4400 phone number, which was used when the Village had its own police department. As far as he knows, there are no calls taken from this number at the Sheriff's Department. There are 911 calls coming from various Village buildings, due to issues with Frontier phone lines. The Clerk-Treasurer also asked for the Deputy's take on the Marietta Street parking issue. He says that the curve around Marietta St is sharp and dark at night, and is a potential hazard. This may cause an issue of liability for the village. It looks to him like the width is tight enough to cause someone to lose a side mirror. The Village needs to check the measurements against ODOT standards.

Mayor's Report:

No report submitted this month.

Clerk/Treasurer's Report:

The Clerk submitted a report and read it to Council. Highlights of the report are as follows: The budget for 2017 has been prepared for Council's perusal and approval.

- Our current checking balance as of March 29 is \$458,210.23
 - February 28, 2016 was \$423,275.76
- Our fund balance as of April 10, 2017 is \$474,755.52
- We have spent 15.49 percent of our permanent appropriation budget for 2017.
- We have received 26.73 percent of our annual revenue budget for 2017.

The Clerk-Treasurer requests that Council approves updates to the leave payout policies for terminated employees today as they affect the current payroll process.

Sue Henwood asked how much more money the water fund is bringing in due to the increase; Jennifer will have to look at reports to find out the difference. According to the Revenue Status Report the Capital Improvements line (5101-340) has brought in \$6,336.33 thus far, which is 24.3% of expected revenues. There is a line set up in the Sewer Fund for Capital Improvements also; there will have to be an Ordinance to amend the previous sewer rates ordinance to account for this not being accomplished.

Council President Dave Ray:

Attended meetings in the Mayor's place.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Represented the Village at various board meetings and Council meetings.
- Produced Village newsletter.
- Byron Bowersox is retiring, and his last day is April 28th.
- Roseann Elliot is here today, she has agreed to manage the Bremen Pool again this year. The deadline for lifeguard applications is next week, and Jeff and Roseann only have two applications in hand with several more promised. Advertisements have been placed in the paper.
- Gary Wolfe has resigned and this is his last week working for the Village.
- Reports of discolored water continue.
- GGC continues to work on the plans for the Water Plant filters and the proposed water well.
- Jeff will be attending the Local Government Officials Conference this week.
- Jeff will submit ads for a new Street Department laborer as soon as possible.
- Due to Byron's retirement, decisions need to be made regarding Ron Steven's status as Operator of Record, discussion ensued.

S. Henwood moved to waive Ron Steven's instructional period requirement; Prince second. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Harper moved to appoint Chance Spencer as Operator of Record for the Village of Bremen WWTP; Prince Second. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Harper moved that Brandon Hill's instructional period be waived because he has been working for the Village as a seasonal worker; Lehman Second. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Harper moved for Ron Stevens to be the Operator of Record for the Village of Bremen WTP and for the Village of Rushville Water Operations; Lehman Second. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Chance's payroll will be pulled entirely from the Sewer fund now, although Brandon's will remain an even split between Water and Sewer.

The Village's new credit cards through the Vinton County National Bank have been received, activated and distributed.

Proposed corrections to the Handbook were discussed and distributed to Council:

1. Instructional Period
2. Pay Periods/Pay Distribution
3. Overtime
4. Rate increases for obtaining certifications
5. Lifeguard reimbursements
6. Position Descriptions

S. Henwood moved to adopt the proposed corrections; Wolfe second. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Approval of Payment of Bills:

The Pay Authorization was distributed to Council. Harper moved to pay the bills; Prince second. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Old Business:

Discussion ensued regarding the sale of the granite park benches. Harper moved that two of the benches be donated to Rushville and the remainder be sold to the City of Lancaster, along with the 'R2D2's' (Lancaster would be responsible for transporting them); Wolfe second. Harper, yea; Sue Henwood, abstain; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

New Business:

Council President Dave Ray read aloud the following Proclamations:

Arbor Day Shall be April 28th, 2017

A Tree Shall be Planted to Honor Jean Doan

-Troy Tripp will be ordering a plaque to go with the tree.

-Debbie Wolfe would like to set up a non-profit which would exist under the umbrella of the Fairfield County Historical Parks led by Dave Fay. She would like permission to investigate how this would work, and she and her husband Dave Wolfe would like to pay an attorney to advise them on this. Being a non-profit would open up the donors to be able to make tax-deductible donations and it would widen the scope of possible park grants.

Harper moves to allow Debbie and Dave Wolfe investigate the possibility of a Howell Park non-profit; Lehman seconds. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

-The pool will be open this year June 1 through July 31, provided the proper number of lifeguards is available.

Ordinances and Resolutions

Ordinance 3-9-17 **Amend 4-19-07(Tap Fees)** **Second Reading**

Ordinance 3-10-17 **Amend 10-16-98(Var. Hearing)** **Second Reading**

Ordinances 3-11-17 **Marietta St. Parking** **Second Reading**

Ordinance 3-12-17 **Amend Variance Fees** **Second Reading**

Resolution 1137 **Transfer \$20,000 to Pool Fund** **First Reading**

Resolution 1138 **Swimming Pool Prices/Fees** **Pass As Emergency**

Harper moves to waive the three-reading requirement and pass the Resolution as an emergency; Wolfe seconds. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Harper moves to pass Resolution 1138; Wolfe seconds. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Resolution 1139 **Lifeguard Reimbursement Policy** **Pass As Emergency**

Harper moves to waive the three-reading requirement and pass the Resolution as an emergency; Lehman seconds. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Harper moves to pass Resolution 1139; Lehman seconds. Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; Ray, yea; Wolfe, yea; motion passed.

Around the Table:

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|-------------------|--|
| Harper, Toni: | Nothing |
| Henwood, Sue: | Thank you for all the cards and prayers for Mike. |
| Prince, Sherman: | Nothing |
| Ray, David: | Nothing |
| Lehman, Liz: | Nothing |
| Wolfe, Debbie | Nothing |
| White, Jeffrey: | The Arbor Day dedication for Jean Doan's tree will be Sunday, April 30 th at 6pm. |
| Mayor Henwood: | Absent |
| Storey, Jennifer: | Nothing |

Committee Reports:

Financial Process: This committee met on Wednesday, March 29, 2017 and minutes were submitted to council members by Council chair. This committee will meet again on Wednesday, April 26 at 6 pm at the Village Office.

Safety and Infrastructure Committee: This committee will meet on Wednesday, April 19th at 6 pm here at the Village office.

Administrative Process: This committee met on Thursday, April 6 and will meet again on Thursday, June 1 at 7pm at the Village office.

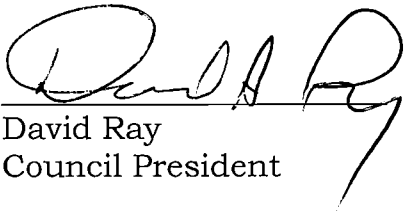
Recreation and Facilities Committee: This committee met on Tuesday April 4th and will meet again on Tuesday, August 1st at noon at the Village office.

Zoning, Property Maintenance & Planning: This committee met on Wednesday, April 5th, at 6:30 pm and will meet next on Wednesday, May 3rd, at 6:30pm at the Village Office.

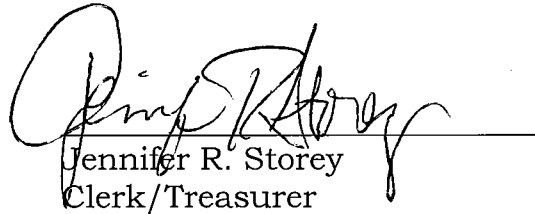
Design Review Board Committee: No meeting.

Motion to adjourn the meeting by Councilperson Sue Henwood at 8:55 P.M.

The next regular council meeting will be Monday, May 8, 2017 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.



David Ray
Council President



Jennifer R. Storey
Clerk/Treasurer