

**Record of Proceedings
Village of Bremen Council Meeting
March 14, 2016**

The Council of the Village of Bremen was called to order in regular session by Mayor Tad Moyer at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Sherman Prince, Dave Ray, Debbie Wolfe, Toni Harper, and Mike Henwood. Troy Tripp had an excused absence. Police Deputy Busby, Clerk-Treasurer, Kelley Tripp and Village Administrator Jeff White were also in attendance.

Motion by Henwood to waive the reading of the amended minutes from the February 8, 2016 Regular Council Meeting and approve as written. Second Wolfe.
Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

Motion by Harper to waive the reading of the amended minutes from the February 12, 2016 Special Council Meeting and approve as written. Second Prince.
Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

Guests and Residents:

Mary Hoffman – Dowling Park Committee Member

Mary explained to council members that over the past winter months, many of the committee meetings have been cancelled due to various reasons. She informed council members that two committee members, Brenda McCafferty and Junie VanDyke, were moving. She did not want to proceed alone in this endeavor. Council members suggested several residents that may be able to proceed with their plans. Mary said she appreciated the input from Council members, and would stay with the project if a group of interested citizens could be found that would help her. Council members and Mayor Moyer told Mary that her efforts have been appreciated by the Village of Bremen.

Dan Rutherford – Concerned Resident

Mr. Rutherford came to council to address a litany of issues that he has observed while volunteering his time with the Village of Bremen. Mr. Rutherford pointed out several issues and council members told him they would look into his concerns. Mr. Rutherford offered several suggestions that he felt would be of value to the Village of Bremen. Council members and Mayor Moyer thanked Mr. Rutherford for his unpaid service to the Village and thanked him for his continued interest in Village activities.

John Bowman – Zoning Inspector Candidate

Mr. Bowman came to council to be considered for the position of the recently vacated position of Zoning Inspector. Mr. Bowman gave a brief description of his past work experience and positions he has held. Council President Henwood asked Mr. Bowman about his salary requirements. Council members discussed setting Mr. Bowman up as a contract employee with an agreement written by our attorney.

Motion by Ray to hire Mr. John Bowman for the position of Zoning Inspector for the Village of Bremen. Second Henwood.

Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

The next zoning meeting will be on April 4, 2016 for Mr. Bowman to attend.

Sheriff's Report: (Deputy Busby)

Deputy Busby passed out his monthly report to members of Council.

Month of January had 51 calls for service

- No major incidents to report; one animal complaint (loose K-9) was received, however the Humane Society handled this complaint.

Councilperson Wolfe thanked Deputy Busby for going through the alleys on patrol.

Deputy Busby addressed the issue of him being asked to attend the Township meetings. The deputy felt he was becoming a personal deputy and addressed this concern with Township officials. Deputy Busby wasn't requested to be at their last meeting. If the Township feels they need a deputy for their meetings, they can hire an officer to be there. This concern was worked out with the Township officials amicably.

Mayor's Report:

Mayor Moyer spoke to members of council regarding the following items:

- The Mayor thought many of the issues brought up by Mr. Rutherford this evening could be discussed at committee level
- Mayor Moyer said that the Street Department could sweep streets manually if they can't use the street sweeper
- Mayor Moyer committed to the swimming pool being opened in a timely manner for the summer months.

Clerk/Treasurer's Report: (Kelley Tripp)

The Clerk submitted a report to Council. Highlights of the report are as follows:

- Our current checking balance as of February 29, 2016 is \$527,092.70
 - January 31, 2016 was \$523,464.45
- Our fund balance as of March 14, 2016: (read report to council).
- We have spent 10.55 percent of our permanent appropriation budget for 2016.
- We have received 18.27 percent of our annual revenue budget for 2016.

Administrator's Report:

The Village Administrator submitted his report to Council which included the following items he has worked on since the last council meeting:

- Attended meetings of the Villages standing committees;
- Produced and issued the newsletter, *The Village Voice*, for the public;
- Represented the Village at the Fairfield County Regional Planning Commission; Fairfield County Safety Council; Interagency coordination with FEMA and Rushcreek Conservancy District regarding the levee;
- Continue to gather information for the 2016 Permanent Budget;
- Planning projects for 2016 swimming pool season are underway;
- The contract with Fairfield County for police services has been fully executed by the County Commissioners;

- Developed a position description for the zoning inspector, and posted the job ad in the newspapers and on websites;
- The new employee for the water and wastewater departments, Richard "Chance" Spencer started on Monday, February 22, 2016.

Mayor Moyer said he appreciated the time by Village Council to sit in on employment interviews.

Council agreed that the Administrator could sign the ODOT maintenance agreement on behalf of the Village.

Council said that three parcels on Ruff Drive should be included on the Village's insurance.

Motion by Henwood to authorize the Village Administrator to sign agreement with ODOT. Second Ray.

Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

Approval of Payment of Bills:

Motion by Henwood to approve the pay authorization that was read in its entirety. Second Prince.

Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

Committee Reports:

Financial Process: Chair Mike Henwood This committee will meet on Wednesday March 30, 2016 at 6:00 P.M. at the Village Offices.

Safety and Infrastructure Committee: This committee will meet on Wednesday, April 20, 2016 at 6:00 P.M. at the Village Offices.

Administrative Process: This committee will meet on Thursday, April 7, 2016 at the Village Offices at 7:00 P.M. The committee will review section 14 of the handbook, and asked that the Clerks Assistant position be sent out for publication.

Recreation and Facilities Committee: This committee will meet on Tuesday, April 5, 2016 at 12:00 P.M. at the Village Offices.

Zoning, Property Maintenance & Planning: No report, due to absence of zoning chair, Troy Tripp.

Design Review Board Committee: no meeting

Old Business:

The Village Administrator asked about the status of tree removal at Shawn and Crystal Myers residence. Council members agreed to have the tree taken out and to grind the stump to the surface.

New Business:

Council members discussed the quote for combining the two mowers for one good mower for this season at a cost of \$2,000.00. This will be reviewed at the Budget and Finance Committee.

The Village of Bremen needs to designate a new representative to be on the District Advisory Council which meets quarterly.

Councilperson Dave Ray agreed to be the council representative for the TIRC meetings.

It was discussed that Russells Lawn Care needs to blow the grass clippings out of the parking lot at Howell Park upon completion of mowing.

There is an Ash Tree that needs to be removed from Howell Park. The Village Administrator said he would have the Street Department work on this.

The curbs at 664 and Marietta need to be marked back 30 feet with "no parking here to corner" signs.

There has been a car parked at the old hotel for three weeks that has not been moved. It was requested that Deputy Busby put a notice in the window of this rental property.

Ordinances and Resolutions:

Motion by Harper to approve Resolution 1106: A Resolution Authorizing up to One Half of the Income Tax be Transferred to Street Repair Fund. Second Wolfe.

Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

2nd Reading Ordinance 2-4-16: Amend Salary Schedule

Motion by Henwood to approve Ordinance 10-17-15 Handicap Parking Ordinance. Second Prince.

Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

Motion by Henwood to waive the reading of Ordinance 3-5-16 the International Property Code and approve as written. Second Prince.

Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

Motion by Wolfe to approve Ordinance 3-5-16 the International Property Code. Second Henwood.

Harper, yea; Henwood, yea; Prince, yea; Ray, yea; Wolfe, yea. Motion passed.

Around the Table:

Harper, Toni:

Councilperson Harper asked that the huge pothole at Bartlett and Marietta be filled in with asphalt. Additionally, the sign that says "Howell Park" situated at the corner of Marietta and Broad has blown over and needs permanently installed.

Henwood, Mike:

There are several potholes on E. Main headed toward soccer complex that need filled in and road needs to be straightened up.

Prince, Sherman: Councilperson Prince asked that the bricks that are falling off the face of the Liberty Bell be addressed by the Village. He thought a letter should be sent from our zoning inspector to the business owners to report the damage.

Ray, David: Nothing

Tripp, Troy: Absent

Wolfe, Debbie: Councilperson Wolfe asked if the contacts for the soccer field/soccer organization had been contacted. She would like to see activity on the new fields.


White, Jeffrey: Nothing

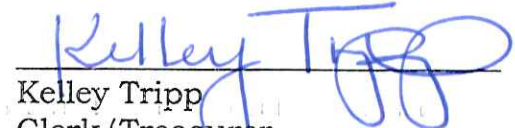
Mayor Moyer: Nothing

Tripp, Kelley: Nothing

Motion to adjourn the meeting by Councilperson Wolfe at 8:52 P.M.

The next regular council meeting will be Monday, April 11, 2016 at 7:00 P.M. at the Village Offices located at 9090 Marietta Road.


 Mike Henwood
 Council President


 Kelley Tripp
 Clerk/Treasurer

Nothing

Absent

Councilperson Wolfe asked if the contacts for the soccer field/soccer organization had been contacted. She would like to see activity on the new fields.

Nothing

Nothing

Nothing

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Mike Henwood
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