

**Record of Proceedings  
Village of Bremen Council Meeting  
February 11, 2018**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. Roll call was taken. Members present were Sue Henwood, Sherman Prince, Scott Snider, Todd Wesaw, and Debbie Wolfe. Members absent were Toni Harper. Fiscal Officer Crystal Pritchard and Sheriff's Deputy Kristy Peck attended.

**Guests and Residents:**

Sally Grimm – Asked if the pool would be opened just this year or continue to be open. Sally needs a total number as to how much it cost to run the pool for the entire year. Council may want to think about bringing back the Oil Derrick Day Festival or concerts to bring people into Bremen. Sally is planning to do a pool party in Bremen and book a band for the party as a fundraiser for the pool. Sally said that getting a new restaurant will bring in much needed revenue for the Village.

Mike Carder – CT Consultants was commissioned to look at the wastewater plant and the collections system last fall. There was a lot of time spent in the field and a lot of investigatory work done. The wastewater plant is in a state of disrepair. To bring it up to EPA standards CT estimates that it will take about 2 Million Dollars. There are many grant sources available with 0% loans. The Village must have EPA approved plans to apply for grants. The 2M does not address the collection system. Thirty-three residents are tied into the collections system, which is an EPA violation. Wesaw asked Mike to explain time period as to how all this works. Mike stated that the first step would be to initiate design. This fall is when most applications must be submitted. After plans are submitted to the EPA the Village should have a response between 30 and 60 days. Project may be able to go out to bid in May of 2020 and construction could begin by July of 2020. There are binders for all council members. Mike is willing to come back to the next council meeting to answer any additional information that council may have after reading the material provided.

**Approval of Minutes**

Minutes for regular council meeting on 01/14/19 were discussed and no corrections needed. Wesaw moved to accept the minutes for 01/14/19, Prince second. Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

**Sheriff's Report: (Deputy Peck)**

Deputy distributed her monthly report to Council; there were 51 calls for service in February; Six arrests. Nine reports taken. Six misdemeanor charges filed with the court. There were 13 calls to the Shellhammer Building. Two vehicles were towed for violations. The motor home sitting on Broad Street is licensed. There is no one living in it. The owner is in there regularly trying to get it fixed up. No other major incidents to report.

**Mayor's Report:**

Will be moving ahead for the levy for streets. 3M levy for 5 years to pave streets. It will be on the November ballot.

The Village received a letter from the Red Cross informing us that on the 16<sup>th</sup> of May they will be out to install smoke detectors. No locations provided.

Chance Spencer, Eric Sharb and Ron Stephens have worked tirelessly at the wastewater treatment plant to give us 24-hour coverage to keep up with the heavy rains. With all the rain the guys went from taking in about 150,000 gallons a day to 1.3 million gallons.

Ron Stephens is retiring. We will be posting a job posting for a Class I wastewater license.

### **Clerk/Treasurer's Report:**

The Clerk read her report to Council. Highlights of the report are as follows:

From the previous Council meeting, the Fiscal Officer has:

- Prepared and distributed payroll for pay periods ending in 01/14/19 and 01/28/19
- Prepared the following for council:
  - Ordinance for passage
  - Status Reports
  - Expenditures/Revenues Report
  - Completed clerks report
  - Compiled pay authorization
  - Copy of the January 2019 and current day Bank Statement.

### **BANK STATEMENT & REPORT TOTALS**

- Our current checking balance as of January 31, 2018: \$544,093.72
- Our current balance as of today: \$561,744.73
- Our fund balance as of today: \$525,777.10

### **Village Administrators Report:**

The positions for the swimming pool have been posted.

Everything else will be covered in new business.

### **Approval of Payment of Bills:**

Council reviewed the pay authorization, the Fiscal Officer answered questions. Wesaw moved to pay the bills, Wolfe second. Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

### **Old Business:**

Mary Hoffman: The roof is coming off the gazebo at the contractor's expense. The building contractor did not read the second page of the blueprints. It failed the inspection. Roof will come off, electric added. There has been an addendum added to the contract. He must provide a performance bond within 10 days and project must be complete mid-March.

### **New Business:**

Newsletter expense: We received 23 responses. It costs approximately \$450 to mail out the newsletter. We are looking for a subscribe option to email monthly newsletter. Wesaw suggested put a reminder on the monthly bill to visit our website to read the newsletter. It was also discussed putting it at various locations around the Village for residents to pick up at their convenience. We got two quotes to re-do the website. One quote came back at

\$3500 and the other came back at \$7000. There would then be a \$200 a month monthly maintenance fee. We will continue to do the newsletter for March and let residents know in that newsletter how they will be able to read the newsletter going forward.

Bulk water rate proposal. Our current contact with Rushville allows them to purchase water for the Village for about half the cost that it cost to treat it. It cost the Village about half a penny to make one gallon of water. Wesaw thinks we should take their cost to a penny a gallon. Corey Spackey sent Rushville Council a letter letting them know that we are going to be adjusting the contract. Wesaw stated that we can no longer allow Rushville residents to get water cheaper than what Bremen residents pay. Mayor Henwood stated that a rate study needs to be done as soon as possible. The rate study will tell us what we need to be charging. Debbie Wolfe made a motion to have Corey proceed with the bulk water rate proposal increase; Snider seconds. Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

The second section of the park ordinance was rewritten and approved in committee. This relates to being able to drive in the park. It was discussed in committee that the village could issue a placard or something similar to anyone that has applied. Drivers would need to provide a copy of their license and up to date insurance information. No more than three drivers in the park at any given time.

The Village received a letter from RITA requesting \$700 to cover our cost for taking residents to court that fail to pay their taxes. It was brought to finance committee and Mayor Henwood wanted it addressed at council. There are more than 600 delinquent accounts. The first step RITA does is send people a letter making them aware of the owed taxes. The second step would be to take them to court if the amount owed met certain criteria. The \$700 invoice would cover our cost if should we need to go to court. Sue Henwood makes a motion to proceed; Prince seconds. Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Debbie wanted to discuss the committee assignments. She has written a letter to everyone outlining her concerns about being placed as chair for administrative process. Sherman stated that the change was made due to having two or possibly three people new people on council. He said that it is important that the experienced council members learn new roles so that they'll be better able to serve when less experience people are elected.

## **Ordinances and Resolutions**

### **Ordinance 2-3-19**

### **2019 Ohio Basic Code**

### **Emergency**

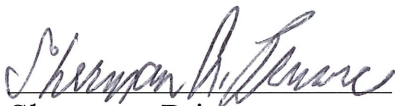
Sue Henwood moves to suspend the rules; Wesaw seconds. Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; Motion passes. Motion to approve Ordinance 2-3-19. Sherman Prince moves to pass the ordinance as an emergency; Scott Snider seconds. Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; ordinance passes.


**Around the Table:**

Harper, Toni: Absent  
Henwood, Sue: Great job to the street department for the removal of snow.  
Prince, Sherman: Nothing  
Snider, Scott: Nothing  
Wesaw, Todd: The new sidewalks that Columbia Gas had installed is already scaling and pitting.  
Wolfe, Debbie: Nothing  
Mayor Henwood: Nothing  
Pritchard, Crystal: Nothing  
Spackey, Corey: Nothing

Motion to adjourn the meeting by Councilperson Wesaw 8:54 P.M.

The next regular council meeting will be Monday, March 11, 2019 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.

  
Sherman Prince  
Council President

  
Crystal Pritchard  
Fiscal Officer