

**Record of Proceedings
Village of Bremen Council Meeting
January 11, 2016**

The Council of the Village of Bremen was called to order in regular session by Mayor Tad Moyer at 7:00 P.M. The council, residents, representatives from the Township and Chamber of Commerce, and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were David Ray, Troy Tripp, Debbie Wolfe, Toni Harper, Mike Henwood, and Sherman Prince. Toni Harper had an excused absence. Police Deputy Busby, Clerk-Treasurer, Kelley Tripp and Village Administrator Jeff White were also in attendance.

Motion by Tripp to nominate and elect Mike Henwood as Council President. Second Wolfe. Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Henwood to accept the Rules of Council as amended. Second Harper. Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Amendment:

Rule 8 Quorum: A majority of elected council members present constitutes a quorum.

Motion by Henwood to waive the reading of the minutes from the December 14, 2015 Council Meeting and approve as written. Second Wolfe. Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Harper to waive the reading of the minutes from the December 30, 2015 Council Meeting and approve as written. Second Prince. Ray, yea; Tripp, abstain; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Guests and Residents:

Colin Tripp – presented Eagle Scout project presentation for council members which proposes to install a nine-hole frisbee golf course at Howell Park. He asked members of council for their permission to proceed with this project.

Motion by Harper to approve the installation of the frisbee golf course at Howell Park for Colin Tripp's Eagle Scout Project. Second Wolfe. Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Henwood for the Village of Bremen to be a hole sponsor for the project. Second Wolfe.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Mark Rogers – not in attendance

Sheriff's Report: (Deputy Busby)

Deputy Busby passed out his monthly report to members of Council.

Month of December had 35 calls for service

- Deputy Busby introduced himself and gave a brief background of his service. He told members of council that the best way to contact him was through e-mail.
- Councilperson Wolfe asked about a bicycle patrol for the summer and he said he would check with the Sheriff's office about this possibility.

Mayor's Report:

Mayor Moyer read his report to council. The Mayor gave a "changing of the guard" speech to the council and those in attendance of the meeting. His speech outlined Bremen's past and where he would like to see Bremen go during his tenure in office.

Clerk/Treasurer's Report: (Kelley Tripp)

The Clerk submitted a report to Council. Highlights of the report are as follows:

- Our current checking balance as of December 31, 2015 is \$516,080.54.
 - November 30, 2015 was \$561,609.45
- Our fund balance as of December 13, 2015: (read report to council).
- We have spent 1.61 percent of our temporary appropriation budget for 2016.
- We have received 0.00 percent of our annual revenue budget for 2016.

Administrator's Report:

The Village Administrator submitted his report to Council which included the following items he has worked on since the last council meeting:

- Attended meetings of the Villages standing committees;
- Produced and issued the newsletter, *The Village Voice*, for the public;
- Represented the Village at the Fairfield County Regional Planning Commission;
- Conducted a public involvement meeting regarding the Safe Routes to School project on 12/15/15;
- Followed Village Council's decision to stop providing for recycling as of the year end. Waste Management has removed recycling dumpster the last week of December;
- Continue to gather information for the 2016 Permanent Budget;
- There have been two water main breaks this season on Highland Blvd and School Street. In both cases the lines were cast iron laid in the 1960's;
- Working on developing an infrastructure inventory system, so the attributes and condition of the Village's streets, curbs/gutters, water lines, sewers, etc. can be better monitored.

Approval of Payment of Bills:

Motion by Harper to approve the pay authorization. Second Prince.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Committee Reports:

Financial Process: Chair Mike Henwood Council President Henwood submitted minutes of the December 30, 2015 Financial Process Meeting and read highlights to council members. The committee discussed projects planned for 2016. Additionally council members discussed sending the committee reports to the website to be put for public inspection. The Administrator will talk with the webmaster to see if there will be additional

costs to add these reports each month. The next regularly scheduled meeting will be held January 27, 2016 at the Village Offices.

Safety and Infrastructure Committee: no meeting

Administrative Process: no meeting

Recreation and Facilities Committee: no meeting

Zoning, Property Maintenance & Planning: no meeting

Design Review Board Committee: no meeting

Old Business:

Councilperson Harper asked about trimming and taking down trees in the Village. She asked that the Tree Commission meet to discuss this issue.

Councilperson Tripp said many lights were out downtown, specifically two in front of the Shelhammer building.

Councilmembers agreed that there needs to be continued pressure put on the group that is razing the Superior Fibers plant. This matter should be handled by the Village's Zoning Inspector, Sean Fowler.

New Business:

Councilperson Wolfe requested that all events happening in the Village be put on the website or in the monthly newsletter. She suggested that the Utility Billing Clerk could help with this endeavor.

The Village Administrator asked Councilperson Wolfe to write an article about workdays at Howell Park for his newsletter to the residents.

Ordinances and Resolutions:

Ordinance 1-01-16 : Legal Level of Control for the Clerk-Treasurer

Motion by Henwood to waive the three reading requirement and approve as an emergency. Second Tripp.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Harper to approve Ordinance 1-01-16. Second Wolfe.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Ordinance 1-02-16 : Approve Sheriff's Contract

Motion by Henwood to waive the three reading requirement as approve as an emergency. Second Tripp.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Tripp to approve Ordinance 1-02-16. Second Ray.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Ordinance 1-03-16 : Solicitor's Contract

Motion by Henwood to waive the three reading requirement and approve as an emergency. Second Tripp.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Henwood to approve the passage of Resolution 1105. Second Tripp.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Resolution 1106 : Transfer up to one half of Income Tax Revenue to Street Fund

1st Reading

Resolution 1107: Recognition of Mayor Emeritus Josh Groce

Motion by Wolfe to adopt the resolution. Second by Ray.


Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

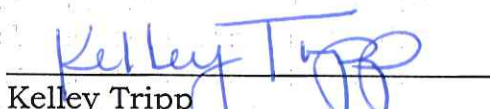
Around the Table:

- Harper, Toni: Discussed public complaint from Don Spangler with members of Council and read the letter she plans to send to Mr. Spangler.
- Henwood, Mike: Welcome to 2016 Council members and Mayor Moyer
- Prince, Sherman: Discussed handicap ordinance and the need to get the packet out to the residents. Councilperson Henwood asked that Councilperson Prince get a quote for how much the signs/materials will be to purchase.
- Ray, David: Congratulation to Councilperson and President of Council, Mike Henwood.
- Tripp, Troy: Inquired about additional help in the Clerk's office. This will go to the Administrative Process Committee for more discussion.
- Wolfe, Debbie: Commented that she is looking forward to a great year and is happy about the addition of frisbee golf to Howell Park.
- White, Jeffrey: Nothing
- Moyer, Tad: Nothing
- Tripp, Kelley: Nothing

Motion to adjourn the meeting by Councilperson Wolfe at 8:05 P.M.

The next ^{regular} special council meeting will be Monday, February 8, 2016 at 7:00 P.M. at the Village Offices located at 9090 Marietta Road.


Mike Henwood
Council President


Kelley Tripp
Clerk/Treasurer