

**Record of Proceedings
Village of Bremen Council Meeting
January 9, 2017**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Debbie Wolfe, Toni Harper, Sue Henwood, Sherman Prince and Dave Ray. The Clerk Treasurer Jennifer Storey, Village Administrator Jeff White Sheriff's Deputy Michael Busby were also in attendance; Council member Troy Tripp was absent.

Council President Ray informed the board that Troy Tripp, effective immediately, has resigned from Council. Council President Dave Ray will be going through the remainder of the letters of interest to fill his chair as soon as possible.

The Rules of Council from 2016 were read and discussed. Dave Ray voted to pass the Rules of Council as amended for 2017; Prince Second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

In the matter of electing a new Council President for the year 2017, Sue Henwood nominates Dave Ray and Prince Seconds. Dave Ray accepts the nomination. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Motion by Ray to approve the minutes, as amended, from the December 12, 2016 regular Council Meeting. Second Prince.

Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Motion by Ray to accept the December 28, 2016 Special meeting minutes as amended; Wolfe Seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Guests and Residents:

None.

Sheriff's Report: (Deputy Busby)

Deputy Busby distributed his monthly report to Council. There were 41 calls for service; and no major incidents to report, with some minor juvenile incidents. Deputy Busby looked into setting up the lighted speed signs for Strayer, but they are in storage for the winter. He also received a report of a vehicle on Oak Street which he will be investigating.

Mayor's Report:

Attended Village committee meetings; conducted Monday morning meetings with employees, where they discussed hydrant flushing and water quality. He and Jeff have been taking complaints from all over town, and they have discussed with Chance flushing hydrants again.

Work continues to get Crystal moved to the Municipal building; mostly we are waiting on Frontier to get out here. The Village will also have to buy new phones through Frontier which are compatible with Crystal's phone. The cost is approximately \$300 apiece. It is looking like February will be when the move happens.

The Dr.'s office moved out of the Village because of the poor service from Frontier, and there were several voices of discontent with Frontier's customer service.

Clerk/Treasurer's Report:

The Clerk submitted a report to Council. Highlights of the report are as follows:

Based on information gathered from the Local Government Services and our attorney in regards to Storm Drains, there is no specific law saying which fund we have to pay it out of. The biggest concern is matching the revenue source with the appropriations. Since storm water is considered waste water and we have some money in the Sewer fund available, the revenue stream can be set up for any flat fees added to the water bill for this purpose.

- Our current checking balance as of December 31, 2016 is \$415,965.96
 - November 30, 2016 was \$440,273.35
- Our fund balance as of January 9, 2017 is \$413,160.15
- We spent 77.90 percent of our permanent appropriation budget for 2016.
- We received 97.84 percent of our annual revenue budget for 2016.

Among the reports prepared for Council is a copy of a few pages of the Sunshine Laws regarding the definition of a meeting, and there is a copy of the Sunshine Laws available in the Municipal building for anyone's use.

In regards to RITA and Worthington Cylinders, the Clerk-Treasurer has been hitting a wall, and will get on the phone with the Mayor tomorrow.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- James Davis resigned, and there are ads out to fill the vacancy. Responses are due on January 20; in the meantime our seasonal help Brandon Hill is filling in.
- Ed Hammond's last day will be February 28, 2017 and ads are going out this month to fill this vacancy.
- There is a resident who would like to have his tree removed from his property, a red maple that is 5 feet from his water line. Motion by Ray to remove the resident's tree and another in front of Debbie Wolfe's house split down the middle by the garbage truck that need removed; Prince second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.
- There was a conference call this morning with the EPA today regarding the water well; they want to see if the cost could be reduced. GGC will look into how the designs could be changed.

Approval of Payment of Bills:

The Clerk distributed the Pay Authorization to Council and read the expenditures aloud. Harper moved to pay the bill; Second Wolfe. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Old Business:

One Stop Crossing is owed a refund on their water bill; Mayor is asking for a motion to pay them by check in the amount of 582.71. Motion by Harper; Second Prince. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Ordinance 10-12-16 needs amended for the \$4.00 flat fee, will pass this amendment as 1-5-17; an emergency measure. Harper moves to waive the three-reading requirement; Prince second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed. Sue Henwood moves to pass the Ordinance; Wolfe seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

New Business:

Council President Ray wants to know if anyone on Council would like Committee assignment changes. Sue Henwood would like to be removed from Administrative Process; she asked the Zoning Commission about the schedule; it is good for this year.

There was some discussion regarding the recycling bin and use of the alley to access it. The Street department will be picking up cement barriers from Superior Fibers demolition site, and whether or not the Village could place them there, or if the Village should vacate the alley.

Debbie Wolfe updated Council on the situation regarding her water repairs.

Ordinances and Resolutions

Resolution 1133 Transfer up to ½ IT to Street Pass as Emergency

Ray moved to waive the three-reading requirement and pass as an emergency; Wolfe second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed. Ray moves to pass the Ordinance; Sue Henwood Seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Ordinance 11-13-16 Amend Tree Board Ordinance Second Reading

Ordinance 1-1-17 Legal Level of Control Pass as Emergency

Harper moves to waive the three-reading requirement and pass as an emergency; Wolfe seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed. Sue Henwood moves to pass the Ordinance, Prince seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Ordinance 1-2-17 Sheriff's Contract Pass as Emergency

Ray moves to waive the three-reading requirement and pass as an emergency; Wolfe seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed. Ray moves to pass the Ordinance; Wolfe seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Ordinance 1-3-17 Repeal 1-2-13 Handbook First Reading

Ordinance 1-4-17 Amend Salary Schedule Pass as Emergency

Minimum wage and the language in the Ordinance was discussed and the wording was changed before passage. Sue Henwood moves to waive the three-reading requirement and pass as an emergency; Prince seconds. Prince moves to pass the Ordinance, Sue Henwood Seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Ray moves to go into Executive Session to address employee issues; Sue Henwood seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed at 8:50pm.

Harper moves come out of Executive Session; Ray seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed at 9:06pm.

Ray wishes to vote on the salary increases individually for employees. This would be a different Ordinance than what has been read for the last three months, the Clerk-Treasurer feels that the wording of the Ordinance to cover the raises as discussed and Council can make individual recommendations to Jeff.

Ordinance 12-14-16 Salary Increases for Employees Final Reading

Wolfe moves to pass the Ordinance; Sue Henwood seconds. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Council recommends as follows: Jeff White, Crystal Pritchard and Chance Spencer, 3%; Gary Wolfe and Byron Bowersox, zero; Ed Hammond 1%.

Jeff does not disagree with any of these recommendations. Council members all agreed that behavior and attitude had a strong impact on the discussion, and it should be noted that the decision was made as a group.

Around the Table:

Harper, Toni:	Wants something planned for Ed's retirement, Mayor is working on it for before the March regular meeting, and a Resolution as well.
Henwood, Sue:	Jennifer asked for attendance sheets for Council members, and Sue has distributed them to members. Harper would like blanks posted in the office. She has asked for a list of each members' keys.
Prince, Sherman:	Nothing
Ray, David:	Nothing
Tripp, Troy:	Absent
Wolfe, Debbie	Nothing
White, Jeffrey:	Nothing
Mayor Henwood:	Nothing
Storey, Jennifer:	Needs an amended temporary appropriations, but wants a couple of weeks to see how it works out.

There was discussion regarding Kelley Tripp's status as a Village Employee. Jennifer would like a vote about this issue. If she is a 'consultant' she would be paid like a vendor. As the official assistant, she would be able to sign a check and contact UAN, but as a consultant she couldn't do that. Sue Henwood made the motion to retain Kelley Tripp as the assistant to the Clerk-Treasurer; Wolfe second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; motion passed.

Committee Reports:

Financial Proccess: This committee met on Wednesday, November 30, 2016 and minutes were submitted to council members by Council chair. This committee will meet in special session to discuss the 2017 budget on Wednesday, December 9, 2016, and in regular session on Wednesday, December 28 at 6:00 P.M. at the Village Offices.

Safety and Infrastructure Committee: This committee will meet on Wednesday, February 15th at 6 pm.

Administrative Process: This committee will meet on Thursday, February 2nd at 7 pm.

Recreation and Facilities Committee: This committee will meet on Tuesday, February 7th at noon.

Zoning, Property Maintenance & Planning: This committee will meet on Monday, February 6th, at 6:30 pm.

Design Review Board Committee: No meeting.

Motion to adjourn the meeting by Councilperson Ray at 9:25 P.M.

The next regular council meeting will be Monday, February 13, 2017 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.



David Ray
Council President



Jennifer R. Storey
Clerk/Treasurer