

**FINANCIAL PROCESS MEETING**  
**SEPTEMBER 26, 2018 - 6:30 P.M.**

Members present: Mike Henwood, Jeff White, Jennifer Storey, Sherman Prince, Todd Wesaw and Sue Henwood

Jennifer:

Appropriation Status Report  
Revenue Status Report  
Fund Status Report

Dowling Park – OK with reissued purchase order for electrical work. New invoices have arrived from CT Consultants. There are still issued from Frontier and payment at the Wastewater Treatment Plant.

Jeff:

Jeff checked with Shelley at Rinehart Insurance is the Village needs to have flood insurance at the Water Department.

Jeff will check about real estate taxes for properties – old dump on Young Road, old railroad tracks at Broad and Marietta Street and our property at Northridge and 136 Marietta Street because of rent/lease property.

RITA – Al Dolezal– checking about contractors that are in town and if they are paying while here. Delinquent letters have been sent to residents that have not paid.

An invoice was sent to Fred Householder regarding the damage to the water service line at 314 Bartlett Street. The total cost was \$1,989.77. It was determined that the Village's activities probably caused the damage to his sewer line which above the grade of the water line. Even though Village personnel ended up repairing his sewer line, he nonetheless had already paid for the services of contractors to investigate the problem. Mr. Householder is asking the amount he owes to be half. The Mayor and Jeff agreed to this. Mr. Householder paid the Village \$1,000.00 for these repairs.

There was discussion around the purchase of a new 2019 450 Ford truck. The cost would be about \$38,000.00 for the chassis - \$28,000 for the dump bed plus the cost of a 9 foot plow and hydraulics.

The income survey has been finished by Bill Montgomery. It has been filed with Fairfield County and the low to moderate income in the Village of Bremen is 63.49%.

CT Consultants – We need to add \$8,000.00 to our sewer study. A meeting was held with the Mayor, Jeff and Mike Cardor. Not all of the sewers are separated as previously assumed. There will have to be time and effort to check these. \$4,200.00 is the cost of design review. We need to check paperwork to see what we have paid and compare to their bills. A vote was taken to add the \$8,770.00 with a ye a vote from Sherman, Todd and Sue – 3/0 passing. \$8,770.00 - \$5,120 for smoke test and \$3,650 rain event manhole check

Discussion about pay rate for Fiscal Officer. Will go to October Council meeting with this information.

Eric Sharb is taking his water license training every Monday from 4-7p.m. He started September 10 and will finish December 10. 14 weeks x 3 hours = 42 hours. The Committee decided that he should be paid for attending this schooling.

Licensing for wastewater is becoming harder, so Chance has stated that when we hire anyone they should already be a Class I operator.

Interviews are taking place for the Street Department Laborer. The pay rate should be around \$15.00 to start.

Committee would like to have employee evaluations done by the October Financial Process meeting, so that we can have three readings, with raises to begin the first pay in January. There is still a problem with employees checks. Compensated time and personal time are now correct on several checks.

We need to look at sewer rates and if ours needs to be raised.

Adjourn: 8:14 p.m. by Sherman Prince