

**Administrative Process Committee for the Village of Bremen**  
**Minutes - January 30, 2020**

The meeting was called to order at 6 pm with members present: Toni Harper, Chairperson; Tad Moyer, Debbie Wolfe; and Mayor Anthony Taylor.

The committee discussed the possible Ordinance to Limit the Amount of Spending Available to the Village Administrator and/or the Mayor Without Authorization of Council. Following the discussion, it was approved to present to Council for passage at the next meeting.

Several applications and resumes for the position of Fiscal Officer for the village of Bremen were considered. After much discussion, the committee decided on its choice, which will be presented to the Village Administrator and the Mayor for their consideration.

It was asked in Council that we work on a salary schedule for each village position. We decided to table discussion on this until Ron Stephens can be present.

A discussion ensued regarding the difference between an ordinance and a resolution. One important difference is that an ordinance takes effect after 30 days, while there is no waiting period for a resolution to take effect. An ordinance is more permanent and will probably not change, while a resolution deals with things that might not be permanent.

We talked about Christmas decorations and referred to subject to Debbie, who has already been in touch with people to form a committee to choose and raise the funds to provide them. Anthony mentioned a schedule for flying the flags and displaying the Christmas decorations. Village workers already have been directed to do these things.

The meeting was adjourned at 7 pm.

